

Cicily Corbett 30 Salem Street, Springfield, MA 01105 (413-427-6470) cicily@cicilycorbett.com

SUMMARY OF QUALIFICATIONS

- Strong verbal, written and interpersonal communication skills
- Familiarity with online social media (blogs, wikis, video sharing, facebook, twitter)
- Research and database skills
- Problem-solving, math and analytical skills
- Proficiency in MS Office Suite and web page design
- Proven ability to work independently or as team player meeting stated deadlines
- Managerial experience with demonstrated leadership ability
- Teaching experience at university level
- Network Administration License (CNA)
- Fluency in three languages (English, French, and Farsi)

EXPERIENCE

2004-Present **Journalist/Copy Writer/Blogger**

Write and publish non-fiction articles, reviews, corporate copy, and grant applications. Blogger since 2006 at *A Luminous Halo*. Current and recent work: a weekly column which appears in Springfield Massachusetts's *The Republican*; preparation of grant templates for the YMCA; two USDA grant applications for wind turbines; two brochures and related copy for MassMutual; health and beauty articles for an online journal; a history of the Springfield Y to be published on their web site; and an award-winning screenplay.

2007-2010 **Professor, Kaplan University**

Taught two sections of English composition online. Taught grantwriting.

2002-2008 **Book Cataloger, Dan Wyman Books, Springfield, MA**

Created tagged files for collections of Judaica in many languages and uploaded to online database. Described books and assessed condition and value. Located and purchased rare or out-of-print volumes for various academic and scholarly collections.

2006 **Proofreader, Channing Bete, S. Deerfield, MA**

Proofread educational and informational materials.

2001-2004 **Manufacturing Technician, Intel Massachusetts, Hudson, MA**

Processed and performed metrology checks on silicon wafers in microchip fabrication plant. Operated scanning electron microscope, plasma etcher, and other robotic equipment. Employed statistical process control to analyze excursions and to keep tool performance within engineering specifications.

1999 – 2000 **Online Editor, Reminder Publications, E. Longmeadow, MA**

1982 – 1986 **Adjunct Professor of English, Western New England College, American International College and Springfield Technical Community College, Springfield, MA**

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EDUCATION

Smith College, Northampton, MA

A.B. History. Early decision candidate. Junior year abroad in Paris. Recipient of French government scholarship in junior year. Recipient of Corbin Poetry Prize in senior year.

Purdue University, W. Lafayette, IN

M.A., A.B.D., English. Concentrations in Renaissance and American literature. GPA 5.78/6.0. High pass on prelims.

Oakland Community College, Farmington Hills, MI

Courses in Novell Network Administration, Networking Technologies, Computer Applications, and Technical Writing. Passed Novell NetWare 4.11 Administration Exam .

Springfield Technical Community College, Springfield, MA

Degree candidate in Electrical Engineering Technology. Completed Cisco Systems Networking Track. Intel scholar. Dean's list. First place in Women's History Month Essay Contest.

University of Iowa, Iowa City, IA

Workshops in fiction writing.

COMMUNITY INVOLVEMENT

Board Member, Springfield Branch Library Advisory Board

Member, Society of Professional Journalists

Member, Springfield Food Policy Council

Member and Past President, Armory-Quadrangle Civic Association

Member and Former Director, Mattoon Street Historic Preservation Association

Former Secretary, Hampshire County Smith Club

Former Board Member and Corporate Clerk, Open Pantry Community Services, Inc.

Member, Women in Technology of Western Massachusetts

Member, Northampton Screenwriters Workshop

Member, Vintage Motor Car Club of America

AWARDS

Corbin Poetry Prize, Smith College

Women's History Month Essay Contest, First Place, STCC

Ashfield FilmFest, Ashfield MA, Grand Prize 2008